Northeast Machine Automation

Employment Application

Full Name: _____   Date: _____
Last   _First_   _M.I._

Address: _____
Street Address   _Apartment/Unit #_

_____
City   _State_   _ZIP Code_

Phone: _____   Email _____

Date Available: _____

Position Applied for: _____

	YES	NO		YES	NO
Are you a citizen of the United States?	☐	☐	If no, are you authorized to work in the U.S.?	☐	☐

Have you ever worked for this company?   YES ☐   NO ☐   If yes, when? _____

Have you ever been convicted of a felony?   YES ☐   NO ☐

If yes, explain: _____

Education

High School: _____   Address: _____

From: _____   To: _____   Did you graduate?   YES ☐   NO ☐   Diploma: _____

College: _____   Address: _____

From: _____   To: _____   Did you graduate?   YES ☐   NO ☐   Degree: _____

Other: _____   Address: _____

From: _____   To: _____   Did you graduate?   YES ☐   NO ☐   Degree: _____

References

Please list three professional references.

Full Name: _____   Relationship: _____

Company: _____   Phone: _____

Address:

Full Name: _____   Relationship: _____
Company: _____   Phone: _____
Address: _____

Full Name: _____   Relationship: _____
Company: _____   Phone: _____
Address: _____

Previous Employment

Company: _____   Phone: _____
Address: _____   Supervisor: _____

Job Title: _____   Starting Wage:$ _____   Ending Wage:$ _____

Responsibilities: _____

From: _____   To: _____   Reason for Leaving: _____

                                        YES   NO
May we contact your previous supervisor for a reference?   ☐   ☐

Company: _____   Phone: _____
Address: _____   Supervisor: _____

Job Title: _____   Starting Salary:$ _____   Ending Salary:$ _____

Responsibilities: _____

From: _____   To: _____   Reason for Leaving: _____

                                        YES   NO
May we contact your previous supervisor for a reference?   ☐   ☐

Company: _____   Phone: _____
Address: _____   Supervisor: _____

Job Title: _____   Starting Salary:$ _____   Ending Salary:$ _____

Responsibilities: _____

From: _____   To: _____   Reason for Leaving: _____

                                        YES   NO
May we contact your previous supervisor for a reference?   ☐   ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____